

**AMERICAN LEGION AUXILIARY
NEWPORT HARBOR UNIT 291**

JOB DESCRIPTION: VETERANS AFFAIRS AND REHABILITATION (VA & R)
(Updated 1/8/24)

Position: Chairman

Purpose: The purpose of the Veterans Affairs and Rehabilitation Chairmanship is to promote programs and services that assist and enhance the lives of our veterans and their families, ensuring restoration and/or transition to normally functioning lives.

Duties and Responsibilities:

1. Support and assist as needed at our local Long Beach Veterans Medical Center and Hospital. This has been done in various activities such as:
 - a) Supplying food for the LBVA Food Pantry and P.I.E.R. Program.
 - b) Volunteering and working at various events held at the Long Beach VA Medical Center as needed. This includes such events as the Breast Cancer Awareness Screening and Luncheon, the Valentines luncheon for veterans recovering in the Community Living Center and “Operation Santa” which helps veterans and their families in need during the holidays.
 - c) Supplying various donated clothing items (t-shirts, shoes, backpacks, underwear, etc.) for veterans serviced by the LBVA. This includes assisting the homeless veterans that come to the LBVA for assistance.
 - d) Coordinating donation of jackets for our male and female homeless and financially challenged veteran population.
2. Do community outreach to various veteran organizations within Orange County to provide support and assistance to our local veteran community. Examples of this outreach are:
 - a) Currently assisting U.S. Vets in purchasing various food items for their food pantry. They in turn provide this food to local veterans in need. This includes the homeless and financially challenged veteran population.
 - b) Currently assisting Orange Coast College – Veterans Resource Center with the purchase of food items to service student veterans in need.
 - c) Currently assisting Coastline College Newport Beach Campus – Veterans Resource Center in purchasing and providing various food items for their veteran students in need in addition to local veterans (non-students) in need.
 - d) Working with U.S. Vets Veteran Peer Outreach – Helping Heros Program. This program helps our elderly veterans who need additional assistance such as limited mobility, transportation challenges, food insecurity, and limited financial assistance.
 - e) Working with Tom Boscamp who is the Veteran Services Coordinator for Coastline College and also on the OCVMFC Steering Committee to identify and help local individual veterans needing assistance.
3. Reaching out and working in conjunction with other community organizations to better serve our veterans. Examples would be such as:

- a) Working with the local Elks Lodge to assist and support with the recent veterans "Stand Down" which provided much needed health and dental services, portable showers, clothing, hot meals, etc.
 - b) Working with the Orange County U.S. Vets organization in reaching out and helping individual elderly veterans that need food and assistance and are unable to physically come to their facility for help.
4. It is also important to keep records and receipts for all expenses incurred for providing the support and assistance for our VA & R activities. Also, completing all necessary reports and documentation to our treasurer who provides reimbursement for all money spent to provide assistance to our veterans in need.

Reference the Auxiliary Bylaws and Standing Rules. Note, these sections as they refer to the **Position**:

Bylaws:

Nothing found

Standing Rules:

Nothing found