



AMERICAN LEGION AUXILIARY, UNIT 291
215 15TH STREET, NEWPORT BEACH, CA 92663
EXECUTIVE BOARD MEETING MINUTES

Date: February 12, 2024

- ❖ **CALL TO ORDER - Silence your cell phones** Time: 6:00pm
- ❖ **Officer Substitution** – None
- ❖ **Chaplain's Prayer** – Sharon Morgan, Chaplain
- ❖ **Pledge of Allegiance** – Janz Simmons, Sgt-at-Arms
- ❖ **Roll Call of Officers** – Cynthia Minucci Neal, Secretary
 - Excused: Laura Farr - Treasurer, and Peggy Bengry - Parliamentarian
- ❖ **Approval of Minutes** –
 - The minutes for the Executive Board Meeting held on January 8, 2023. Motion to accept as written. Motion was made, 2nd, and motion carried.
 - **REPORTS**
- ❖ **President – Mary Beth Martin**
 - 2nd VP - Still in need of a 2nd VP Fundraising - The position still open.
 - Rescind motion at General Membership meeting. The motion will go before the General Monthly Meeting for a vote to rescind. Motion was made, 2nd, and motion carried.
 - Nominating Committee
 - Perfect time to start thinking about joining a program's committee. Discussion on members joining the committees.
 - Need three (3) volunteers for the Nominating Committee from the Executive Board. Stacy Eickhoff, Janz Simmons, and Cindy Edes volunteered to be on the nominating committee. Stacy Eickhoff shall be the Chairmen.
 - Two (2) members will come from the General Meeting membership at the General Monthly Meeting on Wednesday, February 21, 2024
 - Yacht Club – ALYC Board has made a goal to use our upgraded fleet of vessels as often as possible for veteran outreach events and total Post 291 Theme events. Quarterly sailings on Valor – open to all for drawing (sent email)
 - Motion to participate in supplying the winner gifts to the Yacht Club's quarterly sailings. Motion was made, 2nd, and motion carried.
 - Phyllis Helt volunteered to be the person handling the gifts.
 - Keys
 - Post Mail Box at Front Office – Mailbox keys received from the President, and Secretary mailbox keys.
 - Troop Shipping box – Treasurer would prefer we replace the lock since we do not know where all the keys could be and then have three (3) keys: Troop Shipping, Poppy and

Secretary. The three (3) keys for the Troop Shipping envelope box will be made and distributed to Troop Shipping, Poppy and Secretary.

- Constant Contact – bounced emails. There are @1,600 + emails in Constant Contact. Discussed the need to match our Alamis membership list and Constant Contact. Looking into solution to resolve.
- History: 100 stories to 100-year Anniversary – 100-year questionnaire; History of ALA 291. Looking for auxiliary history, has contacted several resources to date.
- Line dancing for the Hoedown party. Group practice at the next Line Dancing with Dana on Tuesday February 20, 2024, at 5:30pm.
- March 16, 2024, Leadership Workshop at District 25 Chino from 9am – 3pm
- Attended the American Legion E-Board Meeting on Thursday, February 1, 2024, and updated the Legion with the upcoming Auxiliary events for February. American Legion has requested one (1) member from the auxiliary to assist Mary Ann Leonard. Will find out what the auxiliary is being asked to do.
- American Legion General Meeting – Janet du Monceau du Bergendal – Will attend the American Legion General Meeting on Wednesday, February 14, 2024, and will update the Legion on the upcoming events of the auxiliary.
- ❖ **1st Vice President - Membership – Dana Johnston**
 - Update on February 24, 2023 - Hoedown party and raffle ticket update
 - Decorating for the party will be the morning of the Party at 10am.
 - Will have Two (2) raffles at the Hoedown Party
 - ◆ The Hoedown Money raffle - More Hoedown raffle tickets have been sold.
 - ◆ The Jack Daniel Cowboy Centerpiece raffle.
- Updated on Quartermania to be held on Sunday March 10, 2024.
 - Entrance is \$25 presale and \$30 at the door and includes lunch.
 - Still need more raffle items.
 - Mary Beth Martin will check on Duffy for raffle ticket item.
- ❖ **2nd Vice President / Fundraising – OPEN**
- ❖ **Secretary – Cynthia Minucci Neal**
 - Job Descriptions collected were updated for total received.to date. All due by March 1, 2024.
 - Collection of keys, and the mail boxes at the front status, etc. – Gave a status on what has been collected to date.
- ❖ **Treasurer – Laura Farr - Presented by Mary Beth Martin, President**
 - Reviewed the February financial reports emailed to the Executive Board prior to the meeting.
- ❖ **Chaplain – Sharon Morgan – Presented the February birthdays, well wishes and condolences sent out since our last meeting in January.**
- ❖ **Historian – Susan Lindsey**
 - Membership Committee assisted members at the post on Monday nights to renew their membership.

- Heidi Maturino and Bea Foster Helped a veteran and his family with a needed double stroller and car seat.
- ❖ **Parliamentarian – Peggy Bengry – No Report**
- ❖ **Executive Committee – Kim Philhart, Peggy Bengry, Cynthia Culp, Bobbi Renaghan & Jan Woolford – No Report**
- ❖ **Junior Past President – Cindy Edes –**
 - Discussion on the \$4,000 Nursing Scholarship available

STANDING COMMITTEES

- ❖ **Americanism – Carol Markel - No Report.**
- ❖ **Auxiliary Emergency Fund – Jan Woolford – No Report**
- ❖ **Chair Covers – Janz Simmons**
 - Thank you for washing the chair covers.
 - Tee report – New tee shirts will be on the table at the General Meeting
- ❖ **Children and Youth – Bea Foster**
 - Update on Children & Youth Parties since last meeting in January until current date.
 - January 27, 2024, San Clemente Military Families Outreach Baby – Had 50 families attend and picked out needed items.
 - April 28, 2024 - Upcoming Children's party from 1:00pm – 2:30pm
 - Storing Children & Youth storage boxes needs more volunteers to take boxes.
- ❖ **Community Service – Sharon Morgan – No report**
- ❖ **Constitution & Bylaws – Janet du Monceau de Bergendal – No Report**
- ❖ **Community Donations Recommended by the Board – Heidi Sargeant, Phyllis Helt and Christine Beilby – No Report**
- ❖ **Education – Barbara Melum – No Report**
- ❖ **Girls State – Caroline Miller**
 - The girls Interviews have been completed for all sixteen schools.
 - Recognized the committee for going above and beyond and thanked them for all their help.
 - All schools have been notified of the results and their delegates.
 - Will introduce them at the General Meeting on March 20, 2024.
 - Girl's State Fund Raiser on April 27, 2024, at The Newport Rib Company< Costa Mesa
- ❖ **Leadership - Cindy Edes - Leadership workshop at Post 299 Chino on March 16, 2024, 9am-3pm.**
- ❖ **Juniors – Stacy Eickhoff – No Report**
- ❖ **Legislative – Pia Thompson – No Report**
- ❖ **Membership – Kendall Madsen – No Report**
- ❖ **Music – Mary Ann Leonard – The song selection for the next General Monthly Meeting is a Parody written by Cindy Edes to *The Yellow Rose of Texas*.**
- ❖ **Past President Parley – Cindy Edes – Past President luncheon will be held on March 30, 2024, and will select the Member of the Year.**

- ❖ **Poppy – Bobbi Renaghan**
 - Poppy Envelope Stuffing will be on Mar 11, 2024, at 10am. All the stationery has been ordered.
- ❖ **Public Relations – Heidi Sergeant.**
- ❖ **National Security – Susan Siever – No report**
- ❖ **Salute to Service – Jeannie Celeketic & Julie Sanborn – Presented by Caroline Miller**
 - Showed a sample poster and flyer that will be used.
- ❖ **Troop Shipping – Janice Flanagan & Janet du Monceau de Bergendal – Update on the upcoming May 18, 2024, Troop Shipping Day.**
- ❖ **VA & R – Heidi Maturino – No Report**

SPECIAL COMMITTEES

- ❖ **Old Business**
 - The Executive Board proposes to adopt the following standing rule: New members must have a living American Legion Post 291 member in good standing. Only exception, the new member lives in the area of Newport Beach and Costa Mesa, shall follow the National membership guidelines. Motion was made, 2nd, and motion carried.
 - The Executive Board proposes to adopt the following standing rule: The total number of Auxiliary members will be based on 25% of the total Post membership (Legion, SAL's, and Auxiliary) and will not exceed 2,000 Auxiliary members. Motion was made, 2nd, and motion carried.
 - The Executive Board proposes to adopt the following standing rule: Membership transfers to the Auxiliary will not be accepted at this time, to support surrounding Auxiliaries. Motion was made, 2nd, and motion carried.
 - On 9/11/2023 - Motion was made for Annual Membership dues to be paid for the current Officers and Chairmanships, by completing the duties of their office in the previous year of service. The Membership Committee will review and approve the Officers and Chairmanships who will receive the Annual Membership dues paid for the current year who completed the duties of their office in the previous year of service. Motion was made, 2nd, and motion carried.
 - A motion was made to rescind the 9/11/2024 Annual Membership dues paid. Motion was made, 2nd, and motion carried.
- ❖ **New Business**
 - \$100 Good Citizen Award for each of the (3) San Clemente teenagers (ages 14, 16 & 18) for being a Good Citizen in rescuing eleven (11) ducklings from a sinkhole and reuniting with their parents. The National ALA will give them a Good Citizen certificate.
 - . Motion was made, 2nd, and motion carried.
- ❖ **Closing Prayer – Sharon Morgan, Chaplain**

NEXT EXECUTIVE BOARD MEETING – Monday, March 11, 2024, in the Fireside Room at 6:00pm.

ADJOURNMENT – Time: 7:54pm.